

PROGRAMME v1.1

New / Potential Expert Orientation Workshop – Warsaw, Poland

Date: Monday, 27th November 2017
Place: Mercure Hotel, Warsaw
Location: Meeting Room – TBA
Intended Attendance: New or Potential Polish WSE Experts, Kevin Calpin (KC), Eugene Incerti (EI) / Izabella Laskowska (IL)

Time	Duration (Minutes)	Item	Description	Lead
10:00	40	A	Introductions <ul style="list-style-type: none"> - Opening Remarks - Group & Presenters Introductions - What do you know already? 	IL ALL/KC/EI
10:40	60	B	What is: <ul style="list-style-type: none"> - WorldSkills, WorldSkills Europe and EuroSkills - The competition structure - Key competition roles - Key Competition documentation 	EI
11:40	45	C	The role of the Expert - An Overview <ul style="list-style-type: none"> - The philosophical approach to team performance - An Experts profile - Why be an Expert 	EI/KC
12:25	45	D	Lunch	
13:10	60	E	The Expert - Prior to the EuroSkills Competition <ul style="list-style-type: none"> - What is the perfect Competitor? - Building & using a Training / Support Network - Training Plans, budgets & progress monitoring. - Testing, appraising & performance feedback - Using the Forum 	EI/KC
14:10	60	F	The Expert - At the EuroSkills competition <ul style="list-style-type: none"> - The competition rules - The Skills Management Plan - Looking out for your competitor - Your Learning environment - Team Leader Relationship 	EI/KC
15:10	15	G	Coffee / comfort break	ALL
15:25	20	H	The Expert – After the competition <ul style="list-style-type: none"> - Managing the highs & lows - Feedback to your competitor - Implement the learning for the next cycle 	EI/KC
15:45	15	H	Open final questions & closing remarks	ALL
16:00			Meeting Closed	